

CONSORTIUM OF UNIVERSITIES

**CORCORAN COLLEGE OF ART + DESIGN
REGISTRATION POLICIES AND PROCEDURES FOR VISITING STUDENTS**

ii. Consortium Registration Policies for Guest Students

The Consortium of Universities of the Washington Metropolitan Area consists of American University, The Catholic University of America, Gallaudet University, George Mason University, The George Washington University, Georgetown University, Howard University, Marymount University, National Defense Intelligence College, National Defense University, Trinity Washington University, University of the District of Columbia, and University of Maryland, College Park. In most cases, students enrolled in these institutions can attend certain classes at other participating institutions and use those credits toward resident credits at their home institutions. The Consortium allows students to take occasional courses to augment a program rather than develop an individual program. Payment of tuition for courses is made at the student's home institution.

Note: **(1)** NDIC operates on a quarter calendar schedule. **(2)** NDU is currently open for cross-registration in the School for National Security Executive Education. **(3)** Trinity Washington University operates on a trimester calendar.

Eligible Courses

Based on space availability and prerequisite requirements, visiting students may take any undergraduate studio elective, undergraduate academic (AH or AS), or undergraduate and graduate Art Education (ED) course for credit. Permission from the chair or program director is required for undergraduate academic, Art Education course, or any graduate level course in Interior Design. Graduate level registration requires that visiting students must be enrolled in graduate level degree programs at their home institutions. Eligible courses are listed in the Continuing Education section of the Corcoran's website.

Exclusions

- Required Bachelor's classes not open to the public are not eligible for cross-registration. These include, but are not limited to, Foundation classes, Core/Major Studio classes, Introduction to Sculpture, and Introduction to Printmaking for Fine Art.
- Courses audited through the Consortium.
- Non-credit courses or workshops.
- Off-site and partnership courses, including those offered at the Smithsonian and Botanic Gardens.
- Directed Study, Study Away, Internships, Pro Thesis, Thesis, and Education In-School Practice.

Tuition and Fees

- Tuition is paid directly to the home institution. All lab fees are additional, and must be paid directly to the Corcoran by the student. Continuing Education registration fees are waived for Consortium students. Lab fees cover the cost of some materials, use of equipment, and model expenses, as appropriate; however, students may be required to purchase additional supplies.
- Parking permits are available, space permitting, at the Continuing Education rates for those enrolled in classes at the Corcoran's Georgetown campus. For more information please visit www.corcoran.edu/current_students/forms.php
- All registration is coordinated by the registrar, who serves as the Corcoran's Consortium coordinator.
- Registration requests are accepted at the beginning of Continuing Education open registration (as posted in the Academic Calendar), and up to one week before classes begin.

Additional Information and Access to Facilities

Visiting students enrolled at the Corcoran will be issued a Corcoran registration confirmation from the Office of the Registrar. Students should also carry a copy of their processed consortium registrations for identification purposes. Students should present a copy of their registration confirmation and personal government or school-issued ID. Students have the option of purchasing a plastic ID card, which can be electronically keyed to enter enrolled campuses, by contacting E Street Security.